



## **Youth Enrichment Coordinator**

**Part-time contract (up to 10 hours per week):** €10,000 per annum

**Education:** Bachelors degree

**Location:** Ringsend, Dublin 4

### **About us**

Squash Link, flagship programme of the Irish Squash & Education Association (ISEA), was founded in 2015 and operates out of SPORTSCO in Ringsend, Dublin 4. ISEA has made significant progress in establishing Ireland's first urban squash programme – an after-school youth enrichment model combining the sport of squash with academic support, mentoring, extracurricular activities, engagement with the community and further education placement for local school students.

Dublin's squash community is thriving and has united behind its new urban squash programme. With over twenty facilities, Dublin boasts a rich pool of players and coaches at all levels of the game. Squash Link aims to help each child realize their academic and personal potential through high expectations and strong support. We are committed to building deep relationships with our participants and to giving each volunteer staff member meaningful responsibilities in a supportive and cooperative working environment.

ISEA now seeks to recruit a part-time Youth Enrichment Coordinator to help us drive our Squash Link programme. This position will be critical in helping us fulfill our mission and realize our vision.

Learn more about Squash Link at [www.squashlink.org](http://www.squashlink.org).

### **About the Position**

A highly motivated, innovative youth enrichment leader passionate about supporting young people and helping them on the path to achieving their full potential. ISEA believes in providing opportunities for professional growth and will encourage the successful candidate to develop skills in a wide range of areas. As a fledgling organization ISEA is intent on maximizing the availability of our services in communities most in need. We therefore seek a passionate individual who shares this vision and is committed to growing with our organization.

## **Responsibilities:**

- Facilitate after-school squash and fitness sessions managing volunteers and coaching individuals/groups.
- Work closely with ISEA's Founder and Members of the Board/Advisory Board to meet the needs of our participants which will include planning team trips, cultural outings, organizing community engagement activities, facilitating guest speaker workshops, relationship and team-building activities.
- Work closely with volunteers to plan and facilitate practices, coordinate matches, tournaments, equipment and clothing maintenance, fitness tests, mid-term/summer squash opportunities and other squash-related activities.
- Network with other organizations, squash clubs and services providing opportunities for our participants.
- Collaborate on programme-wide initiatives and projects.
- Support participants in their athletic, academic and personal growth.
- Build effective relationships with teachers and staff at partner schools through weekly school visits, phone calls and meetings.
- Alongside our tutors, build caring, supportive and meaningful relationships with participants and their families.

## **Qualifications**

- Experience of playing and coaching squash, creating and maintaining a structured, disciplined and fun learning environment for participants.
- Energetic and passionate about Squash Link's mission and vision.
- Excellent written and oral communication skills.
- Research, IT and social media skills.
- Project management, interpersonal, organizational and networking skills.
- Experience of working with children in an academic capacity, ideally with a teaching or youth development qualification (or in the process of obtaining one).
- A commitment to youth enrichment.
- A strong sense of humour and experience of working with adolescents.
- Availability to work occasional Saturdays.

The ideal candidate will be a high-energy, creative, hard-working, self-starter with strong communication, organizational, and interpersonal skills. Most importantly, candidates must have a passion for working with youth in the city of Dublin, and a belief that all children can learn and grow if given the proper guidance and support. All at ISEA believe that the key to significant learning is significant relationships.

## **How to apply**

Please email your cover letter and CV to Mark Kelly, Founder, ISEA at [squashlinkireland@gmail.com](mailto:squashlinkireland@gmail.com) or post to ISEA, SPORTSCO, South Lotts Road, Ringsend, Dublin 4.