



To: All Members of Irish Squash; the Secretary of each Club affiliated to a Provincial Association; and the Secretary of each Provincial Association.

16th Annual General Meeting of Irish Squash Federation clg

**This year's AGM will commence at 1.00pm on Sunday, 17th October 2021
in Irish Sport HQ, National Sports Campus, Dublin 15 or by virtual attendance online.**

Enclosed:

- (i) Formal Notice of the AGM.
- (ii) Agenda in accordance with the rules;
- (iii) Nomination of Club Representative and Alternative Representative Form;
- (iv) Nomination of Representative designated by a Provincial Association Form;
- (v) Nomination for Election to Position on the Board of Irish Squash Form;
- (vi) Proxy Form
- (vii) Minutes of the 15th AGM;
- (viii) Accounts for year 2020 (to follow in advance of the AGM)
- (ix) Report of the Board (to follow in advance of the AGM)

It would be important to note –

(a) The Agenda for the AGM provides for the transaction of any business of which 14 days' notice has been given to the Hon. Secretary. Such notice should be submitted in writing to the Irish Squash Office not later than **on the 3rd October 2021.**

(b) Similarly, **the Nomination of Club Representative and Alternative Representative; the Nomination of Representatives designated by a Provincial Association and the Nomination for Election to Position on the Board of Irish Squash Forms** should be submitted to the Irish Squash **not later than the 9th October 2021.** The forms enclosed herewith can be used, although more are available from the Irish Squash on request.

(c) **To attend the AGM virtually, you should pre-register with an e mail to info@irishsquash.com by 5pm on Friday 15th of October 2021. The meeting link will then be emailed to you. You must only use this link for yourself and not pass it on to anyone else.** The Companies (Miscellaneous Provisions (Covid-19) Act 2020 [the "Act"] was introduced in 2020 to allow for General Meetings of Companies to be conducted virtually. The act is in force until 31st December 2021.

Specifically, section 6(5) of the Act states

"A company need not hold a general meeting at a physical venue but may conduct the meeting wholly or partly by the use of electronic communications technology as long as all attendees have a reasonable opportunity to participate in the meeting in accordance with this section."

See the link below for the act in relation to general meetings.

<http://www.irishstatutebook.ie/eli/2020/act/9/section/6/enacted/en/html#sec6>

(d) A member, if they cannot attend the meeting, may vote by proxy. A proxy may also be used in the count for a quorum. See proxy form attached.

We look forward to as many members as possible participating in the interests of the game of Squash.

Anne Costello, Honorary Secretary (Acting)